



港華智慧能源有限公司 Towngas Smart Energy Company Limited

(Incorporated in the Cayman Islands with limited liability)
(於開曼群島註冊成立之有限公司)
(Stock Code 股份代號：1083)

NOTIFICATION LETTER 通知信函

2 September 2024

Dear Shareholders,

**Towngas Smart Energy Company Limited (the “Company”)
– 2024 Interim Report (the “Current Corporate Communications”)**

Please be informed that the English and Chinese versions of the Company’s Current Corporate Communications are available on the website of the Company at www.towngassmartenergy.com (the “Website Version”) and the website of The Hong Kong Exchanges and Clearing Limited (the “HKEXnews”) at www.hkexnews.hk, or the arranged printed copy(ies) of the Current Corporate Communications is/(are) enclosed (if applicable).

Arrangement of Electronic Dissemination of Corporate Communications

Pursuant to Rule 2.07A of the Rules Governing The Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”), the Company is writing to inform you that the Company has adopted electronic dissemination of corporate communications (“Corporate Communications”), which mean any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

Please note that both the English and Chinese versions of all future Corporate Communications will be available electronically on the Company’s website at www.towngassmartenergy.com and the HKEXnews’ website at www.hkexnews.hk in place of printed copies.

Notwithstanding the above, please note that actionable corporate communications^(Note) as defined under the Listing Rules (the “Actionable Corporate Communication(s)”) will be sent to you individually, in addition to being made available electronically on the Company’s website and the HKEXnews’ website.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications (including Actionable Corporate Communications), the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “Reply Form”). Alternatively, you may sign and return the Reply Form to the Hong Kong Branch Share Registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”), at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any notifications regarding the publication of future Corporate Communications; (ii) need to proactively check the Company’s website and the HKEXnews’ website to keep up with the publication of Corporate Communications; and (iii) only be able to receive Actionable Corporate Communications in printed form in the future.

Please note that, owing to the above arrangements, your previous instructions (if any) to receive Corporate Communications in printed form no longer apply. If you wish to receive all future Corporate Communications (including Actionable Corporate Communications) in printed form, please complete and return the Reply Form to the Share Registrar or send an email to tse1.ecom@computershare.com.hk specifying your name, address and request to receive the Corporate Communications (including Actionable Corporate Communications) in printed form. Please note that any such instruction to receive Corporate Communications (including Actionable Corporate Communications) in printed form shall be valid for one year starting from the receipt date of your Reply Form and will expire thereafter, unless it is revoked or superseded prior to its expiration. Further request will be required if you prefer to continue receiving printed copy of future Corporate Communications (including Actionable Corporate Communications).

Should you have any queries in relation to this letter, please call the telephone hotline of the Share Registrar at (852) 2862 8555 during business hours (from 9:00 a.m. to 6:00 p.m. from Monday to Friday), except on Hong Kong public holidays.

Yours faithfully,
By order of the Board
Towngas Smart Energy Company Limited
Elsa Wong Lai-kin
Company Secretary

Note: “Corporate Communication(s)” means any document(s) issued or to be issued by the Company for the information or action of any holders of its securities or the investing public as defined in Rule 1.01 of the Listing Rules, including but are not limited to (a) the directors’ report and its annual accounts together with a copy of the auditors’ report and, where applicable, a summary financial report; (b) the interim report and, where applicable, a summary interim report; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

“Actionable Corporate Communication(s)” is any corporate communication that seeks instructions from issuer’s securities holders on how they wish to exercise their rights or make an election as the issuer’s securities holder.

